

DIOCESE OF COLUMBUS
PARISH VOLUNTEER APPLICATION FORM

Please print clearly.

Name of Parish (City) _____

Program(s) and/or Position(s) Applicant will be volunteering for _____

Dear Volunteer:

Thank you for offering your time and talents to work with the children and youth of our parish. Volunteers such as you are indispensable to our programs. Because you will be working with our young people, we require some basic information about you. This assures the best possible programs for our young people. Please fill in the information requested below, and return this form to the Director/Coordinator of Religious Education, Youth Minister, or the parish office.

Name of Applicant _____

Address _____

City _____ State _____ Zip Code _____

Phone () _____

E-Mail _____

Date of Birth ____/____/____ Male Female

Availability:

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Mornings Afternoons Evenings

Weekly Twice Monthly Other _____

Has this diocese/parish ever performed a background check on you for any reason? No Yes

If yes, please list the year a background check was last performed _____

Do you have a history of?

Alcohol or drug abuse No Yes

Mental Illness No Yes

Problems with the law No Yes

1) Have you ever been arrested? No Yes

2) Have you been convicted of child neglect or abuse of any kind? No Yes

3) Has your driver's license ever been suspended or revoked? No Yes

4) Have you ever been on probation? No Yes

Please explain any 'Yes' answers _____

EMERGENCY CONTACT INFORMATION

Emergency Contact Person _____

Address _____

Phone(s) _____

Chronic Conditions (e.g. Allergies, Epilepsy; Diabetes) _____

Medications _____

Medical Insurance _____ Policy Number _____

Address _____ Phone () _____

Member's Name _____ Phone () _____

Family Doctor _____ Phone () _____

PREVIOUS VOLUNTEER EXPERIENCES

REFERENCES

(Give full names and telephone numbers.)

1) _____
2) _____
3) _____

CODE OF CONDUCT

- Volunteers work collaboratively with the pastor and/or other supervisors and associates in ministry.
- Volunteers faithfully represent and practice the teachings of the Catholic Church with integrity in word and action.
- Volunteers are competent and receive education and training commensurate with their role(s) and responsibilities.
- Volunteers respect the diversity of spiritualities in the faith community and will not make their own personal form of spirituality normative.
- Volunteers recognize the dignity of each person and refrain from behaviors or words that are disrespectful of anyone or any group.
- Volunteers serve all people without regard to gender, creed, national origin, age, marital status, socioeconomic status, or political beliefs.
- Volunteers act to ensure all persons have access to the resources, services and opportunities they require with particular regard for persons with special needs or disabilities.
- Volunteers are accountable to the pastor or other duly appointed representative, under the authority of the diocesan bishop.
- Volunteers are called to serve the faith community, carrying out their ministry conscientiously, zealously, and diligently.
- Volunteers exercise responsible stewardship of resources while holding themselves to the highest standards of integrity regarding fiscal matters placed in their trust.
- Volunteers respect confidentiality, yet are not held to confidentiality in the same way as ordained ministers and licensed, certified counselors.
- Volunteers adhere to civil and ecclesial law concerning the reporting of neglect, abuse or when physical harm could come to the person or to a third party.
- Volunteers support the rights and roles of parents while ministering to the needs and concerns of minors.
- Volunteers are aware they have considerable personal power because of their ministerial position. Therefore, they will sustain respectful ministerial relationships, avoiding manipulation and other abuses of power. Physical, sexual, or romantic relationships between an adult volunteer and a minor are unethical and are prohibited.
- Volunteers model healthy and positive behaviors with minors. Procuring, providing, or using alcohol and/or controlled substances for or with minors is unethical and is prohibited.
- Volunteers are aware of the signs of physical, sexual, and psychological abuse and neglect.
- Volunteers are aware of their limitations with respect to paraprofessional counseling and make appropriate referrals.
- Volunteers adhere to civil and ecclesial law, policy and procedure for reporting abuse, suspected abuse or neglect.
- Volunteers are aware of and comply with all applicable parish, organizational and/or diocesan policies with special attention to sexual misconduct, safety, transportation, parental permission, and medical emergency policies.

I HAVE READ AND UNDERSTAND THE ABOVE CODE OF ETHICS AND COMMIT TO UPHOLD THIS CODE IN MY MINISTRY AND I ATTEST THAT THE INFORMATION PROVIDED IS COMPLETE AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE.

Applicant's Signature _____ Date _____